

SAMPLE LEARNER EVIDENCE

Communication progress scorecard

A transparent example of how a learner conversation, mentor observation and next-step plan can be reported.

Sample profile

Aarav (illustrative) | Final-year engineering student | Goal: interview confidence

7 weeks**PRACTICE WINDOW**

Example reporting period

24**SPEAKING ATTEMPTS**

Illustrative count

+1.6**CONFIDENCE CHANGE**

On a five-point rubric

Observed communication dimensions

Grey shows an illustrative starting point. Green shows the illustrative current observation.

Confidence

2.0 -> 3.8

Clarity

2.4 -> 3.7

Response structure

1.8 -> 3.5

Active listening

2.8 -> 4.0

Interview relevance

2.1 -> 3.6

How to read this sample

Scores are mentor observations supported by practical speaking tasks. They are conversation aids, not CEFR certificates, academic marks, placement guarantees or claims about a real learner.

SAMPLE MENTOR HANDOVER

Evidence, next steps and a 30-day plan



The report closes the loop: what was observed, what the learner can practise next and when a mentor should review progress.

Illustrative strengths

- Completes a 60-second introduction without stopping
- Uses a simple Situation-Action-Result structure
- Asks one relevant question at the end of a mock interview

Next development focus

- Reduce filler words during unfamiliar questions
- Add one example to support each interview claim
- Practise eye contact while thinking

Illustrative 30-day practice plan

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|----------|---|--|
| 1 | WEEK 1
Daily 60-second self-introduction | Record four attempts; note one improvement each time. |
| 2 | WEEK 2
Three common HR questions | Use concise examples and stay under two minutes. |
| 3 | WEEK 3
Peer or mentor mock conversation | Practise follow-up questions and active listening. |
| 4 | WEEK 4
Full mock interview and review | Compare the recording with the same five-point rubric. |

Ready for a real assessment?

Unmute Pro can create a learner-specific plan after a live conversation and consented mentor review.

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